



BELLA MOSS
FOUNDATION

Bathroom



Non Clinical Areas



	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
TOILET	One full clean daily. Seat, outer & inner bowl, handles, paper dispenser	Disposable cloth & detergent, bleach-based toilet disinfectant in bowl. Disinfect by fogging with room daily. Deep clean with biofilm removal weekly.	Dispose of cloth after use.	Nurse/auxiliary/cleaner	
SINK	Full clean at end of day	Cream cleanser disposable cloth & rinse. Ensure cleaning of taps, plugs and other associated items. Disinfectant/bleach into plughole. Deep clean with biofilm removal weekly.	Dispose of cloth after use.	Nurse/auxiliary/cleaner	WHO Hand wash instructions by sink.
DOOR HANDLE	Wipe down twice daily	Detergent-soaked disposable cloth, then spray with disinfectant. Disinfect by fogging each day, deep clean with biofilm removal weekly.	Dispose of cloth after use.	Nurse/auxiliary/cleaner	
FLOOR	Daily	Wet mop with colour coded mop using detergent, disinfect by fogging at the end of each day.	Hot machine wash mophead at least weekly.	Nurse/auxiliary/cleaner	

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
WALLS, WINDOWS, DOOR, CEILING	Weekly	Detergent-soaked disposable cloth, then spray with disinfectant. Disinfect by fogging each day, deep clean with biofilm removal weekly.	Dispose of cloth after use.	Nurse/auxiliary/cleaner	Report any areas of damaged paintwork to practice manager
SANITARY WASTE BIN	Empty, clean and disinfect daily	Detergent-soaked disposable cloth, then spray with disinfectant. Spray with disinfectant and wipe round with cloth, place new plastic liner.	Dispose of cloth after use.	Nurse/auxiliary/cleaner	
SOAP / DISINFECTANT DISPENSER	Twice daily	As above	Dispose of cloth after use.	Nurse/auxiliary/cleaner	
HAND DRYING FACILITIES	Daily	As above	Dispose of cloth after use.	Nurse/auxiliary/cleaner	

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
EXTRACTOR FANS	Dismantled & cleaned internally & externally every 3 months	Disposable cloth	Dispose of cloth after use.	Nurse/auxiliary/cleaner	Ensure they are regularly serviced.
	> Mop buckets for this area are colour coded. > Disinfection is appropriate for visibly clean surfaces; visibly soiled surfaces must be washed before disinfection. > Damaged surfaces or equipment cannot be cleaned and can harbour debris and bacteria. All surfaces should be checked daily.			> Damaged surfaces or equipment should be repaired or replaced as soon as possible. > Hard to clean surfaces (e.g. pin boards, Velcro, cloth seats etc.) should be avoided in clinical areas. > Deep clean, biofilm removal and measure hygiene outcomes monthly.	