



BELLA MOSS
FOUNDATION

 Peri Clinical Areas

- 
- 
- 
- 

Laboratory



	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
DOOR HANDLES	Wipe down at least twice daily with disinfectant-soaked microfiber cloth. Deep clean weekly,	Detergent-soaked disposable cloth, then spray with disinfectant. Disinfect by fogging each day, deep clean with biofilm removal weekly.	Dispose of cloth after use.	Lab technician / nurse / auxiliary	Good working practices should minimise contamination over time
LAB EQUIPMENT	Wipe down daily after use	As above Pay particular attention to touch screens, clean in accordance with manufacturers instructions. All touch areas clean with disinfectant soaked microfiber cloth daily. Disinfect by fogging daily	Dispose of cloth after use.	Lab technician / nurse / auxiliary	
WORK SURFACE	At the end of use each day	As above	Dispose of cloth after use.	Lab technician / nurse / auxiliary	
SINKS	Daily and after any significant contamination	Scrub with abrasive cleaner (e.g. Cif), rinse, then spray with disinfectant and allow to dry. Fog with room daily. Deep clean weekly with biofilm removal.	Dispose of cloth/wipes after use	Lab technician / nurse / auxiliary	Use waterproof keyboard cover

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
FLOORS	At the end of each day or if significant contamination occurs	Wet mop with detergent daily. Disinfect by fogging with room at end of each day. Deep clean weekly with biofilm removal.	Use colour coded microfiber mop and bucket. Hot water washing machine wash mop head weekly. Store bucket dry and upside down.	Lab technician / nurse / auxiliary	
COMPUTER	Use washable keyboard covers	Wipe daily with disinfectant soaked microfiber cloth. Deep clean with biofilm removal weekly. Fog with disinfectant daily with room.	Dispose of cloth/wipes after use	Lab technician / nurse / auxiliary	Discard as necessary
FUME CUPBOARD	After each use, otherwise weekly.	Disposable cloth & detergent, then spray disinfectant. Disinfectant Fogging daily with room. Weekly deep clean with biofilm removal.	Dispose of cloth/wipes after use	Lab technician / nurse / auxiliary	
SHELVES	Weekly	As for fume cupboard above	Dispose of cloth/wipes after use	Lab technician / nurse / auxiliary	

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
WALLS	Spot clean as required. Weekly damp wipe. Monthly deep clean, with biofilm removal. Daily disinfect by fogging	Remove dust from horizontal surfaces with damp cloth weekly, Disinfect by fog with room daily. Wash down walls monthly and deep clean. Spot clean contamination at other times.	Dispose of cloth after use. Store bucket upside down, dry.	Lab technician / nurse / auxiliary	Report any areas of damaged paintwork to practice manage
DOORS	Wipe down once daily with detergent, then disinfect by fogging daily. Deep clean monthly with biofilm removal.	Disposable cloth bucket & detergent	Dispose of cloth after use. Store bucket upside down, dry.	Lab technician / nurse / auxiliary	Report any areas of damaged paintwork to practice manage
CEILING	Vacuum and wash monthly.	Wash with detergent soaked microfiber mop on extending handle, monthly Disinfect by fogging with room daily.	Use colour coded microfiber mop and bucket. Hot water washing machine wash mop head weekly. Store bucket dry and upside down.	Lab technician / nurse / auxiliary	
RADIATORS	Disinfect by fogging daily, deep clean monthly.	As for fume cupboard above	Dispose of cloth after use.	Lab technician / nurse / auxiliary	

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
BLINDS	Blinds cleaned monthly or sooner if visibly contaminated. Disinfect by fogging daily.	Disposable cloth bucket & detergent, then spray with disinfectant, disinfect by fogging daily with room.	Dispose of cloth after use. Store bucket upside down, dry.	Lab technician / nurse / auxiliary	Check & discard if damaged or uncleanable
WINDOWS	Clean glass weekly. Dust wipe window ledges daily. Disinfect by fogging daily, deep clean every 2 weeks, with biofilm removal.	Disposable cloth bucket, glass cleaning solution. Windowsills as for other horizontal surfaces. Disinfect by fogging daily, deep clean with biofilm removal weekly.	Dispose of cloth after use. Store bucket upside down, dry.	Lab technician / nurse / auxiliary	
AIRCON	Wipe down weekly with disinfectant. Fog with room daily. Full clean monthly	Vacuum cleaner. Disposable cloth and appropriate disinfectant (spray bottle or bowl)	Dispose of cloth after use.	Lab technician / nurse / auxiliary	Ensure they are regularly serviced.
EXTRACTOR FANS	Dismantled & cleaned internally & externally every 3 months	Disposable cloth	Dispose of cloth after use.	Lab technician / nurse / auxiliary	Ensure they are regularly serviced.



Mop buckets for this area are colour coded.



Disinfection is appropriate for visibly clean surfaces; visibly soiled surfaces must be washed before disinfection.



Damaged surfaces or equipment cannot be cleaned and can harbour debris and bacteria. All surfaces should be checked daily.



Damaged surfaces or equipment should be repaired or replaced as soon as possible.



Hard to clean surfaces (e.g. pin boards, Velcro, cloth seats etc.) should be avoided in clinical areas.



Deep clean, biofilm removal and measure hygiene outcomes monthly.