



BELLA MOSS
FOUNDATION



Clinical Areas



Consulting Room



Have clean consulting rooms for elective admits and vaccination; dirty ones for medical cases...

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
CONSULTING TABLE	After each patient	As soon as patient leaves, spray with detergent, wipe down with paper towel. Then respray with disinfectant, allow to dry naturally whilst you write up notes, Rx meds and prepare for next patient, then dry if required.	Dispose of paper wipes after use.	Vet	If you have used your room for a potentially infectious case, call nurse/auxiliary to sanitise room whilst you move to alternate room.
DOOR HANDLES	Wipe down between every consulting period	Detergent-soaked disposable cloth, then spray with disinfectant. Disinfect by fogging each day, deep clean with biofilm removal weekly.	Dispose of cloth after use.	Nurse/auxiliary	Good working practices should minimise contamination over time
SINK	Full clean at midday and at end of day	Cream cleanser disposable cloth & rinse. Ensure cleaning of taps, plugs and other associated items. Disinfectant/bleach into plughole. Deep clean with biofilm removal weekly.	Dispose of cloth after use.	Nurse/auxiliary	
FLOORS	At midday and end of each day or after each consulting session as necessary	Wet mop with detergent then mist with disinfectant. Disinfect by fogging with room at end of each day. Deep clean weekly with biofilm removal.	Use colour coded microfiber mop and bucket. Hot water washing machine wash mop head weekly. Store bucket dry and upside down.	Nurse/auxiliary	Consulting room floors are a particular risk as walked into by clients with outdoor shoes.

	How often	What with	Care of cleaning materials	Person Responsible	Any Special Comments
COMPUTER KEYBOARD & SCREEN	Clean keyboards once daily or after infectious patient. Clean screens daily, disinfect by fogging daily, deep clean weekly.	Detergent damp cloth or disposable wipes then disinfectant wipe down. Disinfect by fogging at end of each day. Deep clean and biofilm removal weekly.	Dispose of cloth/wipes after use	Nurse/auxiliary	Use waterproof keyboard cover
REFERENCE MATERIALS	Daily wipe down posters & booklets. Weekly dispose of damaged leaflets	Disinfectant with disposable cloth	Dispose of cloth/wipes after use	Nurse/auxiliary	Discard as necessary
SHELVES/WORK TOP	Weekly	Disposable cloth & detergent, then spray disinfectant. Disinfect by fogging daily with room.	Dispose of cloth after use.	Nurse/auxiliary	Avoid shelves and other dust traps e.g. above cupboards if at all possible.
SCALES	Wipe down after every use. Full clean after each consulting session.	Detergent damp cloth or disposable wipes then disinfectant wipe down, disinfect by fogging at end of each day. Deep clean and biofilm removal weekly.	Dispose of cloth/wipes after use	Nurse/auxiliary	

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OTOSCOPE AUROSCOPE	After each use	Wipe handle with detergent & disposable cloth. Clean cone with brush or speculum cleaner, then disinfectant	Dispose of wipe after use.	Nurse/auxiliary	
STETHOSCOPE, NAIL CLIPPERS ETC..	After each use	Disinfectant wipes or alcohol gel; Deep clean with biofilm removal twice weekly.	Dispose of wipe after use.	Vet/Nurse/auxiliary	Encourage each staff member to have their own and mange hygiene personally.
SPRAY BOTTLES	At end of each consulting session	Wipe outside of bottle with detergent & disposable disinfectant-soaked cloth	Dispose of wipe after use.	Nurse/auxiliary	Ensure any disinfectant used by spray is safe to be used in this way.
THERMOMETER	Clean immediately following use	Preferably use disposable thermometer cover, and wipe using single use cloth/swab soaked in disinfectant.	Dispose of wipe after use.	Vet/nurse	
SEAT/STOOL	At end of each consulting session, Deep clean weekly.	Detergent damp cloth or disposable wipes then disinfectant wipe down, disinfect by fogging at end of each day. Deep clean and biofilm removal weekly.	Dispose of wipe after use.	Nurse/auxiliary	

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FRIDGE	Daily clean door handles. Weekly – sanitise inside & out	Detergent damp cloth or disposable wipes then disinfectant wipe down, disinfect by fogging at end of each day. Deep clean and biofilm removal weekly.	Dispose of wipe after use.	Nurse/auxiliary	
WALLS	Spot-clean as required. Weekly damp wipe. Weekly deep clean, with biofilm removal. Daily disinfect by fogging with rest of room.	Remove dust from all horizontal surfaces with damp cloth daily. Disinfect by fogging room daily. Wash down walls weekly and deep clean. Spot clean contamination at other times.	Dispose of cloth after use. Store bucket upside down, dry.	Nurse/auxiliary	Report any areas of damaged paintwork to practice manage
DOORS	Wipe down once daily with detergent-soaked disposable microfiber cloth, then disinfect by fogging daily. Deep clean monthly with biofilm removal.	Disposable cloth bucket & detergent, spray with disinfectant then wipe down with disposable cloth, leaving damp for contact time. Deep clean with biofilm removal weekly.	Dispose of cloth after use. Store bucket upside down, dry.	Nurse/auxiliary	Report any areas of damaged paintwork to practice manage
PLUGS, SWITCHES	Daily	Wipe down once daily with detergent- dampened disposable microfiber cloth, then disinfect by fogging daily. Deep clean monthly with biofilm removal.	Dispose of cloth after use.	Nurse/auxiliary	

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RADIATORS	Disinfect by fogging daily, deep clean monthly.	Weekly wipe down with detergent-soaked cloth, then spray with disinfectant and wipe down with microfiber disposable cloth. Disinfect by fogging at end of each day.	Dispose of cloth after use.	Nurse/auxiliary	
BLINDS	Blinds cleaned monthly or sooner if visibly contaminated. Disinfect by fogging daily.	Disposable cloth bucket & detergent, then spray with disinfectant, disinfect by fogging daily with room.	Dispose of cloth after use. Store bucket upside down, dry.	Nurse/auxiliary	Ensure blinds are cleanable or avoid installing. Check & discard if damaged or uncleanable
WINDOWS	Clean glass weekly. Dust and wipe windowsills daily. Disinfect by fogging daily, deep clean with biofilm removal weekly.	Disposable cloth bucket, glass cleaning solution. Windowsills as for other horizontal surfaces. Disinfect by fogging daily, deep clean with biofilm removal weekly.	Dispose of cloth after use. Store bucket upside down, dry.	Nurse/auxiliary	
AIRCON	Wipe down weekly with disinfectant. Fog with room daily. Full clean monthly	Vacuum cleaner. Disposable cloth and appropriate disinfectant (spray bottle or bowl)	Dispose of cloth after use.	Nurse/auxiliary	Ensure they are regularly serviced.

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EXTRACTOR FANS	Dismantled & cleaned internally & externally every 3 months	Disposable cloth	Dispose of cloth after use.	Nurse/auxiliary	Ensure they are regularly serviced.

➤ Correct WHO hand wash procedure in consulting room is essential, i.e. wash hands effectively before and after handling any animal before you touch any other surface (e.g. door handle, taps, keyboard, phone).

➤ Mop buckets for this area are colour coded.

➤ Disinfection is appropriate for visibly clean surfaces; visibly soiled surfaces must be washed before disinfection.

➤ Damaged surfaces or equipment cannot be cleaned and can harbour debris and bacteria. All surfaces should be checked daily.

➤ Damaged surfaces or equipment should be repaired or replaced as soon as possible.

➤ Hard to clean surfaces (e.g. pin boards, Velcro, cloth seats etc.) should be avoided in clinical areas.

➤ Deep clean, biofilm removal and measure hygiene outcomes monthly.